



RULES OF PROCEDURES AND TERMS OF REFERENCE FOR OPERATIONAL BODIES AND MECHANISMS

Phase XI (2024 – 2028)

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**RULES OF PROCEDURES
AND
TERMS OF REFERENCE FOR OPERATIONAL BODIES AND
MECHANISMS**

Approved by the Steering Committee
(Month, year)

Task and task force

- **Task force members:** Audrey Didier (France), Imke Thormann (Germany), Petra Engel (Italy), Jelka Šuštar Vozlič (Slovenia), Linn Borgen Nilsen (Norway), Marianne Lefort (ExCo) and Lorenzo Maggioni (Secretariat).
- **Task:** Revise/update the role, function and mode of operation of all existing bodies, in particular the ECPGR Working Groups.
- **Stating point:** «Goal, rules of procedures and terms of reference for the operational bodies, Phase IX (2014-2018).
- **Working modality:** Eight online working sessions, email exchange and individual work in October 2022 – March 2023.
- **Feedback:** From WG Chairs.

Overall structure of the document

1. Preamble
2. Introduction (includes the vision, mission and goal)
3. Rules of procedures of the ECPGR Management Structure
4. Terms of Reference for Operational Bodies of ECPGR
5. ECPGR Mechanisms (Description of the Grant Scheme, AEGIS, EVA and EURISCO)
6. Glossary
7. Annexes (Annex I and II removed; Country Quota System for ECPGR Phase IX and Transition to the new mode of operation regarding the Working Group Activities).

Rules of Procedures of the ECPGR Management Structure (p. 3 – 5)

- Specifies the overall way ECPGR is working, including phases, membership, operational structure and aspects related to management and decision-making.
- 12 rules
- Simplified, clarified and repetitions avoided

Terms of Reference of the Operational Bodies of ECPGR (p. 6 – 10)

- National Coordinators
- Steering Committee
- Executive Committee
- ExCo Chair
- ECPGR Secretariat
- ECPGR Secretary
- Working Groups
- Working Group Chair
- Task Forces

Changes:

- Short introduction/description included
- Specification of the responsibilities of the body/person in bullet points
- Content simplified and clarified



ECPGR Mechanisms (p. 11 – 15)

- Grant Scheme
- A European Genebank Integrated System (AEGIS)
- The ECPGR European Evaluation Network (EVA) for PGRFA
- The European Search Catalogue for Plant Genetic Resources (EURISCO)

Changes:

- Description of the mechanism
- Issues of particular relevance (e.g. participation, membership, roles and responsibilities)
- ToR for particular roles, such as the EURISCO Coordinator, National Inventory Focal Points and EURISCO Advisory Committee

Glossary (p. 16)

List of bodies, roles and mechanisms, with accompanying definitions

Annexes (p. 17 – 21)

- Annex I. Main categories of expertise for the appointment of Working Groups' members
- Annex II. Template for an Expression of interest to serve as ECPGR Working Group Chair during Phase XI
- Annex III. Template for an Expression of interest to participate in an ECPGR Activity

Changes:

- Revised to align with specifications in the document and new phase



THANK YOU