

SOP 02. ANNEX 8: DOCUMENTATION OF COLLECTED SAMPLES

The following information must be recorded at the time of seed sample collection from wild flora:

Information on the Seed Sample:

- Collection date
- Taxonomic classification: family, genus, species (scientific name, common name);
- Number (quantity) of seeds per sample;
- Number of identified plants: 1-10 / 10-100 / 100+;
- Number of collected plants: 1-10 / 10-100 / 100+;
- Seed collection timing: early, mid-season, late;
- Source of collected seeds: from the plants, soil surface, or both;
- Condition of seeds: wet, dry, or both;
- Collection number;
- Name of the collector.

Information on the Collection Location (Source):

- Location: locality, county, geographical area, country;
- Description of the terrain: slope size, soil type, soil color, texture and pH, accessibility (distance to the nearest access road);
- GPS data: longitude, latitude, altitude (meters).

Information on the Plant:

- Ecology: associated plant species forming a vegetation association;
- Species frequency;
- Economic significance;
- In situ conservation information;
- Botanical description of the species: habit/height/spread;
- Description of generative parts: shape and color of inflorescences, flowers, fruits, and seeds;
- Description of underground parts of the plant (if not collected);
- Geographical distribution data;
- Approximate number of fruits per plant;
- Approximate number of seeds per fruit;
- Approximate period of fruiting and seed maturation;
- Safety measures: allergenic or poisonous plants.