

**ECP/GR TASK FORCE ON PRIORITIES FOR PHASE VII**

**PROCEDURE FOR SETTING PRIORITIES AND OBJECTIVES  
AND FOR MONITORING PROGRESS TOWARDS THEIR  
ACHIEVEMENT**

**End Year 2**

1. Mid-term **Steering Committee** meeting to determine which Working Groups will be active in the subsequent Phase, based on priorities established by **Network Groups**, and to establish broad priorities and objectives.

**End Year 4**

2. **Network Groups** to determine the division of work between Working Groups and the Network Group during the subsequent Phase. Decisions to be sent to the Secretariat no later than one month prior to the end-of-Phase Steering Committee meeting.
3. **Working Groups**, in consultation with Network Groups as appropriate, to prepare their detailed priorities and objectives, including measurable targets and a timetable for delivery, for the subsequent Phase. These to be sent to the Secretariat no later than one month prior to the end-of-Phase meeting of the Steering Committee.
4. **Steering Committee**, at its end-of-Phase meeting, to confirm Working Group/Network Group structure and to adopt detailed Working Group priorities and objectives.

**End Year 1**

5. **Network Co-ordinating Group** to assess and monitor progress of Working Groups against Targets and provide guidance to Working Groups as appropriate.

## **End Year 2**

6. In addition to point 1 above, **Network Groups** may also, if necessary, reconsider Working Group structure and division of work between Working Groups and the Network Group in the Phase in progress (e.g. where a Working Group has a mandate only for the first half of the Phase).
7. **Working Group Chairpersons** to prepare standardised report on activities and outputs during the first half Phase for circulation to all other Working Groups through the ECP/GR list-server. These reports to be submitted to the Secretariat for consideration by the Steering Committee at its mid-term meeting.

## **End Year 3**

8. **Network Co-ordinating Group** to assess and monitor progress of Working Groups against Targets and provide guidance to Working Groups as appropriate.

## **End Year 4**

9. **Working Group Chairpersons** to prepare standardised report on activities and outputs during the second half Phase for circulation to all other Working Groups through the ECP/GR list-server. These reports to be submitted to the Secretariat for consideration by the Steering Committee at its end-of Phase meeting.